



# Caroline Chisholm Catholic College

## Position Description – Instrumental Teacher: Violin/Viola

**CLASSIFICATION:** Instrumental Teacher – Violin/Viola

**REPORTS TO:** Director of Music

The Instrumental Teacher teaches individual students or small group configurations using a range of teaching strategies, and guides students toward musical proficiency on their selected instrument. Their role is to engage students with a range of musical styles, technical challenges and historical contexts.

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### Duties

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Specifically, the duties include;

#### Instrumental Music Teacher – Violin/Viola

- Prepared to teach according to AMEB, ANZCA or Trinity exam curriculum, and has experience in teaching within this framework
- Facilitate group instrumental lessons to Year 7 and 8 as part of the Encore Music program every Tuesday, in conjunction with the classroom music teacher.
- Goal-oriented
- Positive about student learning
- Able to perform percussive instruments including drum kit to a high level
- Has an extensive knowledge of performing popular music, which is in line with our VCE/VET Music Programme
- Is willing to perform for masses, concerts and assist with student management for music department events
- Can lead an ensemble
- Has experience using online student/staff portals
- Can generate own timetables for lessons
- Communicates with students and parents where necessary
- Modifies tasks and teaching delivery for students requiring differentiated learning

#### Teaching instrumental music to either individual students or in small group configurations

- Using a range of teaching strategies, guide students toward musical proficiency on their selected instrument
- Lead a lunchtime strings ensemble at CTK
- Engage students with a range of musical styles, technical challenges and historical contexts
- Make every attempt to personalise learning for each young musician at Caroline Chisholm Catholic College by tailoring lessons to suit the needs of the student
- Monitor each student's progress through the use of Compass
- Set clear practice goals for students at the end of each lesson and write these in their Music Diary
- Keep accurate records of attendance by having students sign an attendance register as well as marking off students via Compass

- Work with students to set goals for each year. This may include performance goals, learning certain pieces, obtaining skills in a certain area such as improvisation, etc.
- Encourage students to undertake AMEB, ANZCA, Trinity, or in-house college instrumental music examinations
- Whenever an alteration in the timetable becomes necessary, communicate this to the Director of Music as well as the student(s) affected via email. Additionally, it will be necessary to reflect the change of schedule on Compass.
- Communicate with students and parents wherever necessary. This could be for matters pertaining to advice on purchasing an instrument, exam requirements, instrumental music soiree information, etc.
- Communicate any continuous student concerns relating to absenteeism, lack of participation, etc. to the Director of Music for follow up

#### **Participation in co-curricular music activities**

- Attend and co-curate an instrumental music soiree featuring your students once each year
- Attend and assist with management of the annual concerts. Instrumental Music Teachers who are responsible for an ensemble will need to rehearse and prepare one or two performances for the concert. Additionally, there will be a staff musical item presented at the end of the concert that all music staff are to perform in
- From time to time, the college will request your performance skills for special events such as masses, celebrations and assemblies

#### **Maintain your own skills and knowledge in music and musical education**

- Engaging in professional performance wherever possible is strongly encouraged by Caroline Chisholm Catholic College. Sharing your professionalism with the students is highly beneficial to their own inspiration and development in the field of music
- Pass on information regarding your performances so we can share this to our music department and wider college community
- Actively seek information pertaining to exam requirements, new repertoire releases, etc. and request teaching resources whenever you deem necessary
- Engaging in collegial conversation to develop your teaching is strongly encouraged. Please communicate with the Director of Music any concerns, ideas or knowledge you wish to pass on to other staff

#### **General**

- Keep abreast of College software / data packages

#### **Team Culture**

- Positively contributes to building effective team culture
- Positive assistance to team members and other teams to successfully achieve tasks within time frames
- Organisational decisions implemented and reinforced in a positive way

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These duties are indicative, and the College has the right to vary these duties to accommodate the demands of a changing and evolving educational environment.

#### **Other duties as directed by the Principal**

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#### **Selection Criteria**

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- A commitment to Catholic Education
  - Proven success as a teacher
  - Excellent leadership, management and administrative skills
  - An ability to work within a collaborative decision-making structure
  - A sound grasp of current educational thought and practice specifically in the context of the role
  - Demonstrated competence in the use of ICT
  - A vision for the role
  - A commitment to ongoing personal and professional development
  - Exhibit an ability to communicate effectively with the whole school community as well as with the wider community
  - Appropriate qualifications and/or experience
  - VIT Registration
  - Working with Children Check and National Police Check

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### **Terms & Conditions**

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Terms and Conditions of employment are as per the Catholic Education Multi Enterprise Agreement 2022 (CEMEA).

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**Caroline Chisholm Catholic College Child Safe School**

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