



20 November 2017

Dear Families,

Re: Second-hand Textbook Trading

Caroline Chisholm Catholic College is conscious of the need to provide an efficient process for families to buy and sell second-hand textbooks and other student resources.

We are pleased to inform you of a new initiative to provide families with the ability to trade these second-hand items via the Sustainable School Shop website.

The new service is very accessible, it preferences our school first and then provides access to buy and sell items with families attending other schools. Many nearby schools use this service. Access to second-hand textbooks, calculators, stationery, musical equipment and other items is available year round.

To get started, simply follow these steps:

1. Register on the Sustainable School Shop website - sustainableschoolshop.com.au
2. List your items for sale
3. Post ads for those items you are looking to buy

The College's booklists are loaded into the system to make listing ads easy and the system matches the ads of buyers with sellers and notifies the buyer via email.

Buyers contact sellers and arrange where and when to trade. Most trading will occur with other parents from the school. Families are well supported via by phone and the Sustainable School Shop's help email.

The system is simple and easy to use. If you don't have access to a computer or the Internet, please call the Sustainable School Shop on 0438 743 444 for assistance

Results from other schools have been excellent. Families enjoy a very comprehensive and convenient method of buying and selling second-hand items.

Families are offered three levels of access:

1. Search only – registering / logging on to the Sustainable School Shop, searching all sale ads and gaining the sellers' contact details is free.
2. Single items cost \$1.50 to be advertised.
3. Subscription – an annual subscription costs \$21.95 and is the most you will pay. This option is preferred by families who have many items to advertise.

We are very excited about this initiative and hope you will make the most of this opportunity and gain the benefit from recycling your student's school items whilst helping another family within our school community.

If you have any questions, feel free to call the College on 9296 5311 or email communications@cccc.vic.edu.au.

Yours sincerely,



Suzanne Farley
Deputy Principal (Learning & Teaching)